

# UN BANGLADESH CYCLONE CROSS-SECTOR GROUP

MEETING MINUTES – March 30<sup>th</sup> 2008

Location: 12<sup>th</sup> floor, IDB Bhaban, Dhaka.

## Present:

Chair: Jan Kellett, RCO  
Rune Brandrup, RCO  
James Barron, UNICEF (WASH WG)  
Lalit Patra, UNICEF (WASH WG)  
Maria Katajisto, WFP (Food WG)  
BMM Mozharul Huq, UNDP (Shelter WG)  
Tarik Islam, UNDP (DRR FP)  
Enamul Haque, WHO (Health WG)  
Kenneth Ged, WHO (Health WG)  
Nicki Bennet, Oxfam GB  
Silvia Kaufmann, UNICEF  
Dr. Ganthimathi Jayaraman, IFRC  
Cecile Leemans, ACF

Syed Sadrul Amin, UNDP  
SM Maqsood Kabir, CARE  
Dr. Nasima Safa, WHO  
Rumana Khan, RCO

## Not Present:

Alfred Osunsanya, FAO (Agriculture WG)  
Nurunnabi Khan, ILO (Livelihoods WG)  
Mamunul Khan, UNDP (Environment FP)  
Pauline Mwaniki, UNICEF (WASH WG)

## Apologies

John McHarris, WFP (Food WG)  
Mirko Forni, UNICEF (Education WG)  
Steven Goldfinch, UNDP (Shelter WG)

## 1) Action Points:

- International NGOs were represented in the meeting- Oxfam GB, ACF and CARE. IFRC was also present. This is agreed as an excellent step. Between the INGOs representation in the coordination meeting will be on rotational basis. However reps are concerned about the lack of representation of national NGOs. The recent DER meeting was supposed to obtain suitable representatives but none attended the meeting. RCO to take up the issue directly with prominent Bangladesh NGOs.
- WASH lessons learnt and contingency planning documentation to be posted on main DER webpage.
- WASH followed up on the Sharonkhola news of water crisis; figures in the news report have no relevance to Sharonkhola which is a heavily served community both in terms of NGO presence and water-sanitation in general. No further follow-up required.
- CERF fund: Rune to send out the final CERF report.
- Assessment Reports:
  - Health Assessment report is expected to be endorsed by GoB by Tuesday and end of this week can be shared with the group. Requested DER Secretariat to circulate the document.
  - Landless report by Habitat has been submitted to the Planning Commission.
  - Food assessment report was circulated to the group. Reps are concerned that the data and relevance of the report can be questioned, as it is all dated December 2007. WFP to work on this and report back.
  - WASH assessment report is expected by end of April.
- Sphere/Cluster Training organized by UNICEF WASH, to which reps of other sectors are invited, has yet to be fixed for date. UNICEF will send out invitation once date of training is decided.
- UNICEF had a clarification to make on the Cluster Training of DG. As proposed in the last meeting, RCO to take the initiative in organizing the workshop and UNICEF will support the event. By support UNICEF meant facilitation and not funding. It was suggested the RCO can pursue the global IASC fund for such capacity building workshops.

## 2) Update on Transition Progress:

World-Bank led Damage, Needs, Losses Assessment : No updates after February 8<sup>th</sup> draft.

MoFDM Early Recovery Action Plan: Tarik was requested to press on the DG, DMB for endorsement of the report. (Action-Point.)

Note that Nicki Oxfam showed concern that NGOs were not involved in the creation and reviewing process of the document. In response to this, Tarik UNDP mentioned the NGOs involved right at the drafting stage of the document and was also invited at the National Workshop in January for feedback and comments.

The Chair stated that there has obviously been a disconnect somewhere. A lesson learnt for the future is that all relevant documentation must be clearly and carefully circulated to all stakeholders involved in the process.

### **3) Information Sharing - RCO**

DER Website continues to be developed. RCO informed that new pages for education, agriculture, and livelihoods can be developed if deemed necessary by the sector leads. For further details contact RCO.

### **4) Lessons Learnt Workshop: Update from WFP**

UN Lessons Learnt Workshop: The report of the workshop is expected by the end of this week. RCO asked for it to be completed as soon as possible so as to not lose the momentum for change it generated.

Action-Point: WFP to distribute first draft report by 5<sup>th</sup> April.

NGO lessons learnt workshop: Oxfam volunteered to take contact INGOs with the request from the DER and find out whether an agency is willing to take the lead in organizing an NGO workshop or compilation of documents.

Donor lessons learnt workshop: DFID's requested to RCO to coordinate the workshop for donors. RCO will discuss with DFID for donor community themselves to come together.

### **5) UN ER Framework: Current Status and Next Steps-RCO**

Chair reported on current status: that a complete second draft has been made which includes new sections from Education, Food Security and Health.

Action-Point: Health and Nutrition: The revised narrative and matrix has been sent today with inclusion from UNICEF and UNFPA. Enam has not yet received any input on HIV and needs to follow-up.

Note that the final draft is due to be completed by April the 11<sup>th</sup> latest.

Action-Point: The Chair will make a presentation of the framework and the early recovery status generally to the Heads of Agencies the next day and will report back to the cross-sector team at the next meeting.

Action-Point: RCO to send out 3<sup>rd</sup> draft by 6<sup>th</sup> April.

### **6) Shelter and Shelter Strategy - UNDP**

Shelter: Shelter held its WG meeting last Tuesday. An advocacy group led by Oxfam was formed and today they had their first meeting. They made the following decisions:

- To write a letter to the Advisor notifying him on the pressing shelter needs. The letter will be from the Shelter Coordination group but sent through the DG, DMB.
- They are also going to prepare a press release highlighting the continuing needs.

While discussing this, Tarik suggested that the Advocacy group should have a definite TOR. As per his own understanding of the current situation, GoB priority has now shifted to price hikes and rice crisis. Henceforth the coordination group may as well communicate with the District Commissioners in order to remove information gaps in shelter needs, that was talked about in the last DER meeting. The RCO suggested RC involvement in bringing together government and key donors.

Action-Point: UNDP shelter WG to give feedback at next meeting on developments.

## **7) Any Other Business**

### Flood Preparedness Issue:

The chair requested few bullet points on the preparedness status and actions by the next meeting from the following WGs:

- Health and Nutrition
- WASH
- Food
- Shelter

Oxfam reported that a number of NGOs were confused about the difference between the three working groups on livelihoods, food security and agriculture – and how communication between the three groups functions. RCO agreed that this question could be explored with the relevant sector leads, and report back to group.

***Next Meeting: 13th April, 3 pm, 12<sup>th</sup> Floor IDB Bhaban***

**Action Point Summary: UN Bangladesh Cyclone Inter-Sector Meeting, Feb 30<sup>th</sup> 2008**

<b>Coordination Structure and Sector Groups</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date 1st Mention</b>	<b>Deadline</b>	<b>Status</b>
Need engagement beyond internal group – to obtain govt and NGO support, & representation. Need for wider donor/ngo/govt community to be introduced to new coordination structure	IFRC and International NGOs now well represented. RCO to contact directly suitable national NGOs for representation.	RCO	17 <sup>th</sup> Feb, subsequently 30 <sup>th</sup> Mar	Next meeting	Ongoing
Working relationships between livelihoods, agriculture and food security questioned	RCO to take up with the leaders of three groups for rationalization/clarity	RCO	30 <sup>th</sup> March	13 <sup>th</sup> April meeting	
<b>Information Sharing</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date 1st Mention</b>	<b>Deadline</b>	<b>Status</b>
WASH lessons learnt & Contingency	Final report to be forwarded to RCO for dispersal and placement on website	UNICEF Wash then RCO	17 <sup>th</sup> Mar	30 <sup>th</sup> Mar	Pending
Simple webpage can be created for Education, Livelihoods and Agriculture sectors	WG leaders to contact RCO for details	FAO, UNICEF, ILO	30 <sup>th</sup> Mar	Info only	
<b>Documentation</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date 1st Mention</b>	<b>Deadline</b>	<b>Status</b>
CERF cyclone and floods funding report Assessments Need to be Completed and Distributed	Final report to circulated immediately Agriculture: Health: Landless: Wash. Food finalized but issue of relevance?	RCO FAO, WHO, Habitat, UNICEF, WFP	2 <sup>nd</sup> March 2 <sup>nd</sup> March	31 <sup>st</sup> March 13 <sup>th</sup> April Meeting.	Waiting Ongoing
Government Early Recovery Action Plan	UNDP to assist MoFDM to get it endorsed and publicized.	UNDP	2 <sup>nd</sup> March	13 <sup>th</sup> April	
Early Recovery Framework:	RCO to present 2 <sup>nd</sup> draft to UN Heads of Agencies 3 <sup>rd</sup> Draft to be forwarded to Cross-Sector group and Heads of Agencies, by 6 <sup>th</sup> April	RCO	31 <sup>st</sup> March	5 <sup>th</sup> April.	Pending
<b>Coordination Development</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date 1st Mention</b>	<b>Deadline</b>	<b>Status</b>
LCG-DER should be strengthened to better undertake its coordination role.	Meeting to be called to discuss. Delayed action point until next meeting.	WFP firstly	March 2 <sup>nd</sup>	13 <sup>th</sup> April Meeting.	Pending.
Cluster Sphere Training offered to partners of other sector leads by UNICEF	UNICEF to send out the invitation once date is fixed.	Sector Leads, UNICEF	17 <sup>th</sup> Mar	13 <sup>th</sup> April meeting	Pending
Cluster Training for key Director Generals	RCO to pursue funding opportunities for suitable capacity building for clusters/working-groups	RCO to begin discussions	30th March	None at Present	Pending
Lessons Learnt developments	WFP to share first draft. Oxfam to develop NGO lessons learnt RCO to discuss donor's lessons learnt with DFID	WFP, OXFAM DFID	5 <sup>th</sup> April	13 <sup>th</sup> April	Pending
<b>Sector Specific Issues</b>	<b>Action</b>	<b>Responsibility</b>	<b>Date 1st Mention</b>	<b>Deadline</b>	<b>Status</b>

Shelter and Shelter Advocacy	UNDP to give feedback on developments	UNDP	31 <sup>st</sup> March	13 <sup>th</sup> April	
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