

DISASTER EMERGENCY RESPONSE
Coordination Group on early Recovery

Technical Working Group
On National Workshop on Cyclone Sidr 2007 Early Recovery

Planning Meeting, 31 December 2007
Minutes

Agenda Item-1: National Workshop confirmation

The TWG confirmed its intention to support the Government's National Workshop on Cyclone Sidr 2007 Early Recovery to be held in Dhaka on 7 January 2008. This is an avenue for stakeholders to align their early recovery assessments, plans, and contributions with government policies, strategies and plans. The TWG also confirmed that the final output is Sidr Early Recovery Framework (SERF) that is to be presented for government and other stakeholders' endorsement on 20 January 2008.

The SERF shall be one-year programme seeking to address the gap between the emergency phase and the comprehensive, macro, longer-term reconstruction, converging the following elements:

- a) Government Emergency Response and Action Plans - currently in draft form,
- b) Government results of damages and losses assessment,
- c) clusters/agencies' ongoing needs assessments, and
- d) possible longer-term recovery stakeholders including Worldbank and other international financial institutions.

Agenda Item-2: Scope of SERF

The TWG proposed that the SERF outlines government's early recovery policies, principles, plans and strategies as well as sectoral considerations resulted from the national workshop's thematic groups deliberation. The TWG recognized the need for altering the cluster constellation into a new structure more suitable to the early recover objectives. Designated government authorities will lead each of the thematic group together with UN agencies/other stakeholders:

1. Food security (WFP/Food Cluster)
2. Transitional Core Shelter (IFRC/Shelter Cluster)
3. Health (WHO/Health Cluster)
4. Water Sanitation and Hygiene (UNICEF/WASH Cluster)
5. Agriculture (FAO)
6. Livelihood (UNDP/ILO)
7. Education (UNICEF)
8. Governance (UNDP)
9. Environment (UNDP)
10. Cross-cutting issues including gender, vulnerable groups, community micro infrastructure, disaster risk reduction, etc. (UNDP)

Agenda Item 3: Organisation of Work

1. The Ministry will enlist the substantive participation of Ministry of Planning in leading the National Workshop
2. The Ministry will ascertain the designation of relevant government authorities in/for the thematic discussions. This may involve regrouping and/or realignment of the thematic groups suiting to the government's priorities.
3. The Ministry will invite technical officers of both the relevant ministries as well as disaster management committees of the affected districts to the first workshop on 7 January. In addition, the TWG encouraged the government to enlist active contribution of Bangladesh National Red Cross as well as national and international NGOs.
4. The Ministry will issue a formal invitation attaching adequate briefing and instructions by 2 January 2008. UNDP will draft the attachments to the invitation letters and compile a proposed invitation list.
5. UNDP will support the government's logistical requirements for the workshops
6. Agencies will submit the first draft chapters of their respective sectors by 3 January, outlining:
 - a. Impact and response
 - b. Needs (needs assessments findings)
 - c. Strategic objectives
 - d. Strategies
 - e. Activities (project proposal/profile including available/committed/forthcoming funding)

Agenda Item 4: Next meetings

1. TWG meeting is 3 January 2008, at 09:30 at Disaster Management Bureau.
2. Final preparation meeting is 5 January 2008, at 09:30 also at Disaster Management Bureau.

TWG Meeting participants:

1. Abu Sadeque, Director of Disaster Management Bureau
2. Paul Edwards (UNICEF/WASH Cluster)
3. Lucien Lefcourt (ACTED/Shelter Cluster)
4. Malik Kabir (WFP/Food Cluster)
5. Dr. Kazi Akram (WHO/Health Cluster)
6. Dr. Enamul Haque (WHO/Health Cluster)
7. Alfred Osunsanya (FAO/Early Recovery Cluster)
8. Puji Pujiono (UNDP/Early Recovery Cluster)
9. Dr. Mahmudul Islam (CDMP)
10. M. Kamaruzzaman (USAID)
11. Dr. Md Zahidur Rahim (WHO)