

## Meeting of the DER Sub-Group

04 May 2005

The meeting was chaired by Mr. William Barclay, WFP Deputy Country Director.  
The attendance list is at Annex A.

### MAIN POINTS COVERED AT THE MEETING

#### Minutes of Previous Meeting:

The following meeting minutes was adopted without any changes:

- DER Sub-Group Meeting (06 April 05)
- DER Workshop on Assessment (23 March 05)
- DER Consultation Meeting on Earthquake Preparedness (05 April 05)

#### Weather forecast and any new emergency situations and response:

- No emerging emergency situations were reported.
- The Chair alerted the DER members to the cyclones and tornadoes in the forthcoming weeks/months.
- UNDP informed a case of river water rise and river erosion, which might bring monsoon floods earlier this year than usual. UNDP also raised a concern on excessive snow melting in northeastern India and Himalayas.
- CDMP reported that according to Flood Forecast Warning Centre there have been fewer rainfalls than usual in the month of April this year, which might cause flash floods if there would be a sudden increase in rainfalls.
- It was requested that DER Secretariat should invite Meteorological Department and Flood Forecast Warning Centre to the DER meeting starting from the next meeting.

#### DER Contingency Plan:

- Mr. Nick Russell, a WFP consultant who is scheduled to arrive in the end of May, shall work on contingency planning.
- DER Secretariat has made a DER stand-by needs assessment team roster, based on the information provided by DER members.

*Subsequently the Secretariat has circulated the stand-by assessment team roster among DER members by e-mail. Agencies that wish to be included in the list should add the necessary information to the list and send it back to the Secretariat.*

#### Comments on the proposed refined RENA form:

- Some comments were received on the proposed refined RENA forms, which had been circulated among DER Group earlier. The comments include:
  - Ø Efforts should be made to collect gender-disaggregated data within the limit of realism.
  - Ø Sector-based analysis should be incorporated in the questionnaire.
  - Ø A different needs assessment form should be developed for a different type of disaster (e.g. earthquake).

- It was suggested that a working group with a small number of people of different disciplines should further continue working on the revision of the assessment forms.

*Working Group on Assessment shall meet to further work on the refinement of assessment forms. The next meeting of the working group is tentatively proposed on Wed 1 June 2005 at 1130 hrs, IDB Bhaban. Comments on the RENA form from the member agencies should be sent to the Secretariat by 26 May 2005.*

**Any other business:**

- Communications in relation to the DER working groups:
  - o DER Gender and Diversity Working Group met on 3 May. The working group plans to conduct a mapping study to assess agencies' gender and diversity sensitivity, and to recruit a consultant for this purpose, financed by Oxfam. A workshop is planned to disseminate the finding of the mapping study. The detail of the workshop is yet to be finalised.  
  
The working group plans a workshop on Thu 9 June to finalise and have the working group members familiarised with the gender and diversity sensitivity checklist for emergency response. The venue of the workshop is proposed at Action Aid.  
  
The meeting has finalised the ToR for the working group, which will be shared with the full DER group shortly.
- CDMP raised a concern on the idea that DER Group focuses preparedness in addition to response, especially as to earthquake preparedness. CDMP requested DER Group to coordinate with GoB efforts. The point shall be discussed at the next meeting of DER Working Group on Earthquake Preparedness.
- DFID will pre-select NGO partners for their emergency response. NGOs are selected from those which have previously worked with DFID, considering their work area and capacity.

**Next DER meetings:**

- DER Group Meeting – Wed 1 June 05, 1400 hrs, at IDB Bhaban, 17<sup>th</sup> floor.
- DER Working Group on Earthquake Preparedness – Wed 11 May 05, 1400 hrs, at DMB
- DER Working Group on Assessment – Wed 1 June 05, 1130 hrs, at IDB Bhaban, 17<sup>th</sup> floor.

DER Group meeting may meet earlier if an emergency situation arises.

*DER Secretariat  
11 May 2005*

**ANNEXES**

A. ATTENDANCE LIST

**ANNEX A**  
**ATTENDANCE LIST**

<b>Serial</b>	<b>Name</b>	<b>Organisation</b>
1	Ms. Wahida B. Ahmed	Action Aid Bangladesh
2	Mr. Abdul Latif Khan	CDMP
3	Ms. Tanja Haque	Christian Aid
4	Mr. Mohammed Sariatullah	CIDA
5	Mr. Ashutosh Dey	Concern
6	Mr. Duncan King	DFID
7	Ms. Alisa Gaunt	DFID
8	Mr. Sumaya Noor	Disaster Forum
9	Ms. Sheila Ryan	ICDDR.B
10	Ms. Jennifer Nino	IIRD
11	Mr. Sameer Abd al-Wahid	IIRD
12	Mr. Nurul Amin Bagmer	Islamic Relief
13	Mr. Parvez Zabed	PROSHIKA
14	Mr. Iftekhar Ahmed	UNDP
15	Mr. Ezabat Ullah	UNDP
16	Mr. Rafiqus Sultan	UNFPA
17	Mr. A. K. Masood Ahmed	UNICEF
18	Mr. Md. Taufiqul Arif	WHO
19	Mr. Bill Barclay	WFP [The Chair on behalf of Mr. Douglas Coutts]
20	Ms. Mariko Hattori	WFP [DER Secretariat]